**Briery Country Club**

**Social Hall Rental Agreement**

1. The social room consists of the large banquet room and the lounge with access to the bathrooms and kitchen. This does not include the pro shop area, kitchen or use of our ice machine. You must bring your own ice for your function.
2. The rental form for reservation and payment should be given to the pro shop attendant or to a member of the Board of Directors for approval by the Board at its monthly meeting.
3. The person renting the building will be held fully accountable to pay for any and all damages done on the entire premises and agrees to relieve Briery Country Club, INC, from the liability provided by the laws of the Commonwealth of Virginia. An inspection will be conducted before and after each rental to access any and all damages.
4. Standard clean up of the facilities is required. (*A list of the cleaning that is expected is on the last sheet*)
5. No wet bathing suits allowed in the social rooms.
6. Elaborate decorations are not allowed without prior approval. The drapes may **NOT** be removed or decorated.
7. Profane language, drunkenness, or other such behavior is prohibited.
8. The Board of Directors, prior to the scheduled function must approve any publicity, advertisement, or selling of tickets.
9. The renter will have access to the building 12 hours prior to the event unless other functions have been scheduled during the 12 hours prior to your function. The heating and air conditioning can only be used during this 24 hour period of your event. We cannot reserve parking spaces for your function. **Parking for banquet rentals is located, on the right when coming in driveway, in the field next to tennis court. You cannot block our parking lot from members parking to use pool or course.**
10. Private events **ARE NOT** covered under Briery Country Club’s ABC licenses. **The person renting the facilities is responsible to obtain any permit needed from the Virginia ABC board and a copy of your permit must be provided to Briery for our records.**
11. Small lounge has a maximum capacity of 50.

Social Hall has maximum capacity of 200. \_

1. Rental rates as of April 10, 2017 are:
2. Member $400.00
3. Non-Member or Fundraisers $500.00
4. Small Lounge (Members Only) $100.00

\*\*\*Payment is due at reservation and signature of Board member must be obtained prior to event\*\*\*

\*\*\*In the event that there is a power outage, heating/cooling problems, etc. your money can be refunded or your event rescheduled for another date. If you use the facilities on the date you planned and issues are known to Briery and yourself, no refund will be given. \*\*\*

**\*\*\*\*\*IF YOUR EVENT IS CANCELLED WITHIN ONE MONTH OF EVENT DATE, THERE WILL BE A CANCELLATION FEE OF $200.00(banquet hall), $50.00(small lounge).**

**\*\*\*\*\*\*IF YOUR EVENT IS CANCELLED LESS THAN ONE MONTH PRIOR TO YOUR EVENT, THERE WILL BE NO REFUND GIVEN.**

 **Briery Country Club**

**PO Box 357**

**395 Country Club RD**

**Keysville, VA 23947**

**434-736-8569**

I agree to the above regulations:

Type of Event\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time of Event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approx number of people \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person in charge of event \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Check One:

 Member \_\_\_\_\_\_

 Non-Member \_\_\_\_­­\_\_

 Fundraiser \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Board Use Only:**

Approved \_\_\_\_\_\_\_\_\_ Not Approved \_\_\_\_\_\_\_\_\_\_

Official Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*\*\*\*IF YOUR EVENT IS CANCELLED WITHIN ONE MONTH OF EVENT DATE, THERE WILL BE A CANCELLATION FEE OF $150.00(banquet hall), $50.00(small lounge).**

**\*\*\*\*\*\*IF YOUR EVENT IS CANCELLED LESS THAN ONE MONTH PRIOR TO YOUR EVENT, THERE WILL BE NO REFUND GIVEN.**

**Cleaning List**

\_\_\_\_\_ All trash removed from premises (includes bathrooms)

**\_\_\_\_\_ All tables and chairs wiped clean before putting away**

\_\_\_\_\_ Kitchen cleaned; (dishes washed and put away, counters clean and wiped, Cook top, oven, and microwave wiped clean, refrigerator wiped clean and emptied of all food and drinks)

\_\_\_\_\_ All decorations removed

\_\_\_\_\_ Outside areas clean of all trash, cigarette butts and debris (includes parking lot and patio area)